

From

The Secretary,
Haryana State Board of Technical Education,
Bays No. 7-12, Sector-4,
Panchkula

**INSTRUCTIONS MUST BE
DISPLAYED ON THE NOTICE
BOARD OF THE INSTITUTE FOR
THE INFORMATION OF THE
STUDENTS**

To

All the Principal(s),
Govt./Aided/Self Financing Polytechnics,

Memo No. 2348 /Exam /HSBTE

Dated: 09.01.2017

Subject: -Instruction regarding Re-admission Cases

As per Board's re-admission guidelines prior written permission from Secretary, HSBTE is required for re-admission of students where the gap period of absence is more than one year. It is requested to send the cases of re-admission after careful examination as per rules of the Board with specific recommendations & requisite documents only and also ensure that the student was neither involved in any criminal activity nor took admission in any other institute or joined job during absence, otherwise the cases of re-admission shall not be entertained. The documents required for re-admission are

1. Application of the student.
2. Affidavit regarding gap period of the student that the student was neither involved in any criminal activity nor took admission in any other institute or joined job during absence

It is also clarified that attendance of the students shall be counted from the commencement of session & therefore before sending the cases of re-admission to HSBTE, principals are advised to ensure that the concerned student would be able to complete the attendance in the remaining period after the approval as per norms. **All applications of students for re-admission for even semester must be forwarded to HSBTE by Principals of the Institute through e-mail on coehsbte17@gmail.com up to 03.02.2017.** Applications received after **03.02.2017** will not be considered. The instructions must be displayed on the notice board of the institute for the information of the students.

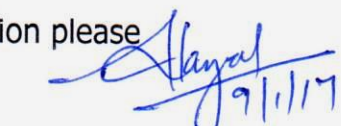
Note: No student whose gap period is more than one year will be allowed to appear in diploma examination if readmission of the concerned student is not allowed by Secretary, HSBTE.


**Controller of Exam
HSBTE, Panchkula**

Endst. No.2349 /Exam/HSBTE

Dated: 09.01.2017

A copy of above is forwarded to the Secretary, HSBTE for information please


**Controller of Exam
HSBTE, Panchkula**