

From

The Secretary
Haryana State Board of Technical Education,
Bays No. 7-12, Sector -4, Panchkula.

To

All Principal (s),
Govt. / Govt. Aided / Self Financing Institutions offering Diploma Courses

Memo No: 1931 /Exam/HSBTE

Dated: 11.11.2016

Subject: Revised Schedule for Examination to be held in Nov/Dec- 2016

As per Academic Calendar, theory examinations of all semesters (1st to 6th) were scheduled from 29.11.2016 and practicals were scheduled from 21.11.2016 to 25.11.2016. **The revised schedule for December 2016 Exams is as under:**

S. No.	Particulars	Exam Schedule
1.	3 RD Sessional Examination	17.11.2016 to 21.11.2016
2.	Practical Examination	24.11.16 to 29.11.16
3.	Rationalization Schedule	24.11.16 to 29.11.16
4.	Last date for uploading of Practical/ Sessional awards	03.12.16
5.	Theory Examination	w.e.f. 05.12.16

Revised PCA Schedule for Students :

S. No.	Filling of PCA Forms For 1 st to 6 th semester	Last Date
1.	Last date of submitting PCA form by the student without late fee (Rs. 250/- per student per semester)	upto 25.11.2016
2.	Last date of submitting PCA form by the student with late fee of Rs.50/-	upto 28.11.2016
3.	Last date of submitting PCA form by the student with late fee of Rs.1000/-	03.12.2016

Note : Students shall deposit Examination Fee as applicable to their Institute

Revised PCA Schedule for Institutes:

Sr. No.	Uploading of PCA Form/Data for 1 st to 6 th semester	Dates
1.	Last date of uploading the PCA data by the institute without late fee	26.11.2016 upto 5.00 pm
2.	Last date of uploading the PCA data by the institutewith late fee of Rs.50/-	29.11.2016 upto 5.00 pm
3.	Online Payment Dates of above Examination fee by the institute through Payment Gateway under the link " Make payment of PCA / Rechecking / Photocopy fee " at www.hsbte.com	Starting from 26.11.2016
4.	Activation of Print Option (Only after the receipt of complete payment)	w.e.f 29.11.2016
5.	Last date of uploading the PCA data for cases with late fee of Rs 1000/- and also for making Online Payment of such cases	03.12.2016 upto 5.00 pm


Note: Without the online deposition of the PCA fee, institute will not be able to download the PCA form / Admit Card of the students.



**Controller of Exam
HSBTE, Panchkula**

A copy of the above is forwarded to the following for information & necessary action.

1. Secretary to ACSTE for information of ACSTE-cum-Chairman, HSBTE
2. PS to DGTE for the kind information of DGTE-cum-Secretary, HSBTE
3. Additional Secretary, HSBTE, Panchkula


**Controller of Exam
HSBTE, Panchkula**