

**Regd.**

Top Priority May-June-2011 Examination Matter:
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From

The Secretary,  
Haryana State Board of Technical Education,  
Bays No. 7-12, Sector -4, Panchkula.

To

All the Principals of Govt. / Govt. Aided / Self Financing polytechnics.

Memo No: /HSBTE

Dated:

**Subject: Revised Schedule of Submission of PCA Forms.**

In continuation to this office memo no: 3233 dated 08.04.2011. The Schedule of submission of permission cum admission (PCA) forms is revised as under as re-evaluation result of candidates is to be declared by 30.04-2011. (Fee to be deposited in the "PNB A/C No.0087000111223535 of S.B.T.E Haryana")

- |                                |   |
|--------------------------------|---|
| (i) Without late fee           | upto 02-05-2011   |
| (ii) With late fee Rs.10/-     | upto 06.05.2011   |
| (iii) With late fee of Rs.50/- | upto 09.05.2011   |
| (iv) With late fee of Rs.500/- | upto 3 working days prior to start of theory exam.      |
| (v) With late fee of Rs.1000/- | upto 3 working days prior to start of candidates' exam. |

**NOTE:- It has come to the notice of Board that some institutes are charging money for issue of PCA forms (Permission-cum-admission) from the students. So all concerned are directed to provide the blank PCA form free of cost to the students and no fee may be charged for blank PCA forms. It has further been noticed that late fee is charged more than the prescribed fee. No extra fee beyond norms is to be charged from the students. These instructions may be displayed on the notice board of the college.**

Other instructions already issued in this regard should be followed strictly.

**DA: as above**

**Controller of Exam  
HSBTE, Panchkula**

**Endst. No**

**/Exam**

**Dated**

A copy of the above is forwarded to the following for information & necessary action.

1. PA to DGTE for the kind information please.
2. Additional Secretary, HSBTE, Panchkula.
3. Deputy Secretary, HSBTE, Panchkula.
4. Mrs. Suman Deep A.S. HSBTE, Panchkula
5. Guard File/ All Concerned

**Controller of Exam  
HSBTE, Panchkula**