

**6. STUDY AND EVALUATION SCHEME FOR DIPLOMA PROGRAMME IN
FINANCE, ACCOUNTS AND AUDITING**

FIRST SEMESTER

Sr. No	Subject	STUDY SCHEME			EVALUATION SCHEME						Total Marks
					Internal Assessment		External Assessment (Examination)				
		Hrs/week			Theory	Practical	Written Paper		Practical		
		L	T	P	Max. Marks	Max. Marks	Max. Marks	Hrs	Max. Marks	Hrs	
1.1*	Communication Skills – I	3	-	2	25	25	100	3	50	2	200
1.2 +	Fundamentals of Accounting	4	2	-	50	-	100	3	-	-	150
1.3**	Business Organisation	4	2	-	50	-	100	3	-	-	150
1.4**	Business Economics	4	2	-	50	-	100	3	-	-	150
1.5	Business Statistics – I	4	2	-	50	-	100	3	-	-	150
1.6**	Computer Fundamentals	2	-	4	25	25	50	3	50	3	150
	# Student Centred Activities	-	-	5	-	25	-	-	-	-	25
	Total	21	8	11	250	75	550	-	100	-	975

* Common with other diploma programmes

** Common with diploma programmes in DBM/DBM(HRM)

+ Common with diploma programmes in DBM/DBM(HRM) in Second Semester

Student Centred Activities will comprise of co-curricular activities like extension lectures, library studies, games, hobby clubs e.g. photography, painting, singing, seminars, declamation contests, educational field visits, N.C.C., NSS, Cultural Activities, Civil Defence/Disaster Management activities etc.

SECOND SEMESTER (FINANCE, ACCOUNTS AND AUDITING)

Sr. No	Subject	STUDY SCHEME			EVALUATION SCHEME						Total Marks
					Internal Assessment		External Assessment (Examination)				
		Hrs/week			Theory	Practical	Written Paper		Practical		
		L	T	P	Max. Marks	Max. Marks	Max. Marks	Hrs	Max. Marks	Hrs	
2.1*	Communication Skills –II	3	-	2	25	25	100	3	50	-	200
2.2**	Principles of Management	4	2	-	50	-	100	3	-	-	150
2.3	Business Laws	6	-	-	50	-	100	3	-	-	150
2.4	Banking and Financial Institutions	4	-	-	50	-	100	3	-	-	150
2.5	Business Statistics – II	5	2	-	50	-	100	3	-	-	150
2.6	Financial Accounting	5	2	-	50	-	100	3	-	-	150
#	Student Centred Activities	-	-	5	-	25	-	-	-	-	25
Total		27	6	7	275	50	600	-	50	-	975

* Common with other diploma programmes

** Common with diploma programme in DBM/DBM(HRM) in first semester

Student Centred Activities will comprise of co-curricular activities like extension lectures, library studies, games, hobby clubs e.g. photography, painting, singing, seminars, declamation contests, educational field visits, N.C.C., NSS, Cultural Activities, Civil Defence/Disaster Management activities etc.

THIRD SEMESTER (FINANCE, ACCOUNTS AND AUDITING)

Sr. No	Subject	STUDY SCHEME			EVALUATION SCHEME						Total Marks
					Internal Assessment		External Assessment (Examination)				
		Hrs/week			Theory	Practical	Written Paper		Practical		
		L	T	P	Max. Marks	Max. Marks	Max. Marks	Hrs	Max. Marks	Hrs	
3.1	Fundamental of Insurance	5	-	-	50	-	100	3	-	-	150
3.2 *	Human Resource Management -I	6	-	-	50	-	100	3	-	-	150
3.3	Corporate Accounting	6	-	-	50	-	100	3	-	-	150
3.4 *	Financial Management - I	6	-	-	50	-	100	3	-	-	150
3.5	Company Law	6	-	-	50	-	100	3	-	-	150
3.6	Business Environment	6	-	-	50	-	100	3	-	-	150
	# Student Centred Activities	-	-	5	-	25	-	-	-	-	25
	Total	35	-	5	300	25	600	-	-	-	925

* Common with diploma programme in Diploma in Business Management

Student Centred Activities will comprise of co-curricular activities like extension lectures, library studies, games, hobby clubs e.g. photography, painting, singing, seminars, declamation contests, educational field visits, N.C.C., NSS, Cultural Activities, Civil Defence/Disaster Management activities etc.

FOURTH SEMESTER (FINANCE, ACCOUNTS AND AUDITING)

Sr. No	Subject	STUDY SCHEME			EVALUATION SCHEME						Total Marks
					Internal Assessment		External Assessment (Examination)				
		Hrs/week			Theory	Practical	Written Paper		Practical		
		L	T	P	Max. Marks	Max. Marks	Max. Marks	Hrs	Max. Marks	Hrs	
4.1	Cost Accounting	6	-	-	50	-	100	3	-	-	150
4.2	Indirect Tax Laws	6	-	-	50	-	100	3	-	-	150
4.3 *	Managerial Economics	6	-	-	50	-	100	3	-	-	150
4.4 *	Marketing Management	6	-	-	50	-	100	3	-	-	150
4.5	Computerized Accounting – I	-	-	5	-	50	-	-	100	3	150
4.6	E - Commerce	6	-	-	50	-	100	3	-	-	150
# Student Centred Activities including Personality Development Camp		-	-	5	-	25	-	-	-	-	25
Total		30	-	10	250	75	500	-	100	-	925

* Common with diploma programme in Diploma in Business Management

+ Includes 25 marks for Viva-voce

Student Centred Activities will comprise of co-curricular activities like extension lectures, library studies, games, hobby clubs e.g. photography, painting, singing, seminars, declamation contests, educational field visits, N.C.C., NSS, Cultural Activities, Civil Defence/Disaster Management activities etc.

Industrial Training - After examination of 4th Semester, the students shall go for training in a relevant industry/field organization for a minimum period of 4 weeks and shall prepare a diary. It shall be evaluated during 5th semester by his/her teacher for 50 marks. The students shall also prepare a report at the end of training and shall present it in a seminar, which will be evaluated for another 50 marks. This evaluation will be done by HOD and lecturer incharge – training in the presence of one representative from training organization.

FIFTH SEMESTER (FINANCE, ACCOUNTS AND AUDITING)

Sr. No	Subject	STUDY SCHEME			EVALUATION SCHEME						Total Marks
					Internal Assessment		External Assessment (Examination)				
		Hrs/week			Theory	Practical	Written Paper		Practical		
		L	T	P	Max. Marks	Max. Marks	Max. Marks	Hrs	Max. Marks	Hrs	
	Industrial Training	-	-	-	-	50	-	-	50	-	100
5.1 *	Environmental Education	3	-	-	25	-	100	3	-	-	125
5.2	Computerized Accounting – II	-	-	6	-	50	-	-	100	3	150
5.3	Auditing	7	-	-	50	-	100	3	-	-	150
5.4	Income Tax	7	-	-	50	-	100	3	-	-	150
5.5 *	Personality Development, Ethics and Values	5	-	-	50	-	100	3	-	-	150
5.6	Investment Management	7	-	-	50	-	100	3	-	-	150
#	Student Centred Activities including Entrepreneurial Awareness Camp	-	-	5	-	25	-	-	-	-	25
Total		29	-	11	225	125	500		150		1000

* Common with other diploma programmes

** Common with diploma programme in Diploma in Business Management

+ Includes 25 marks for Viva-voc

Student Centred Activities will comprise of co-curricular activities like extension lectures, library studies, games, hobby clubs e.g. photography, painting, singing, seminars, declamation contests, educational field visits, N.C.C., NSS, Cultural Activities, Civil Defence/Disaster Management activities etc.

SIXTH SEMESTER (FINANCE, ACCOUNTS AND AUDITING)

Sr. No	Subject	STUDY SCHEME			EVALUATION SCHEME						Total Marks
					Internal Assessment		External Assessment (Examination)				
		Hrs/week			Theory	Practical	Written Paper		Practical		
		L	T	P	Max. Marks	Max. Marks	Max. Marks	Hrs	Max. Marks	Hrs	
6.1	Project Oriented Professional Training	-	-	40	-	200	-	-	100	3	300
Total		-	-	40	-	200	-	-	100	3	300

Student Centred Activities will comprise of co-curricular activities like extension lectures, library studies, games, hobby clubs e.g. photography, painting, singing, seminars, declamation contests, educational field visits, N.C.C., NSS, Cultural Activities, Civil Defence/Disaster Management activities etc.