

## 2.1 COMMUNICATING EFFECTIVELY IN ENGLISH II SEMESTER SYLLABUS

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### RATIONALE

Interpersonal communication is a natural and necessary part of organizational life. Yet communicating effectively can be challenging because of our inherent nature to assume, overreact to and misperceive what actually is happening. Poor or lack of communication is often cited as the cause of conflict and poor teamwork. In today's team-oriented workplace, managing communication and developing strategies for creating shared meaning are crucial to achieving results and creating successful organizations. The goal of the ***Communicating Effectively in English*** course is to produce civic-minded, competent communicators. To that end, students must demonstrate oral as well as written communication proficiency. These include organizational and interpersonal communication, public address and performance.

### II SEMESTER 48 hrs

#### 1. LISTENING COMPREHENSION 4hrs

- 1.1 Locating Main Ideas in a Listening Excerpt
- 1.2 Note-taking

#### 2. ORAL COMMUNICATION SKILLS 14 hrs

- 2.1 Offering-Responding to Offers
- 2.2 Requesting-Responding to Requests
- 2.3 Congratulating
- 2.4 Expressing Sympathy and Condolences
- 2.5 Expressing Disappointments
- 2.6 Asking Questions-Polite Responses
- 2.7 Apologizing,  
Forgiving
- 2.8 Complaining
- 2.9 Persuading
- 2.10 Warning
- 2.11 Asking for and Giving Information
- 2.12 Giving Instructions
- 2.13 Getting and Giving Permission
- 2.14 Asking For and Giving Opinions

### **3. GRAMMAR AND USAGE**

**10hrs**

- 3.1 Prepositions
- 3.2 Pronouns
- 3.3 Determiners
- 3.4 Conjunctions
- 3.5 Question and Question Tag
- 3.6 Tenses (Simple Present, Simple Past)

\*One chapter revising the topics discussed during the first semester. (Punctuation, Articles, Framing questions, Verbs, Word formation)

### **4. WRITING SKILLS**

**10hrs**

- 4.1 Writing Notice
- 4.2 Writing Circular
- 4.3 Writing a Memo
- 4.4 Agenda for a Meeting
- 4.5 Minutes of the Meeting
- 4.6 Telephonic Messages

\* Writing a paragraph will be a continuous exercise through out the session. (Writing will be based on verbal stimuli, tables and graphs.)

### **5. READING SKILLS**

**10hrs**

- 5.1 Vocabulary Enhancement
- 5.2 Techniques of reading: Skimming, Scanning, Intensive and Extensive Reading

**NOTE: The Reading Skills of the learners (along with vocabulary enhancement) will be through reading thematic articles/essays and/or stories.**

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## 2.2 APPLIED MATHEMATICS-II

### RATIONALE

Applied Mathematics forms the backbone of engineering discipline. Basic elements of differential calculus, integral calculus, differential equations and coordinate geometry have been included in the curriculum as foundation course and to provide base for continuing education to the students

### DETAILED CONTENTS

1. Co-ordinate Geometry (18 hrs)
  - 1.1 Area of a triangle, centroid and incentre of a triangle (given the vertices of a triangle), Simple problems on locus
  - 1.2 Equation of straight line in various standard forms (without proof) with their transformation from one form to another, Angle between two lines and perpendicular distance formula (without proof)
  - 1.3 Circle: General equation and its characteristics given:
    - ¾ The center and radius
    - ¾ Three points on it
    - ¾ The co-ordinates of the end's of the diameter
  - 1.4 Conics (parabola, ellipse and hyperbola), standard equation of conics (without proof), given the equation of conic to calculate foci, directrix, eccentricity, latus rectum, vertices and axis related to different conics
2. Differential Calculus (22 hrs)
  - 2.1 Concept of function, four standard limits
$$\lim_{x \rightarrow a} (x^n - a^n) / (x - a), \lim_{x \rightarrow 0} \sin x/x, \lim_{x \rightarrow 0} (a^x - 1)/x, \lim_{x \rightarrow 0} (1+x)^{1/x}$$
  - 2.2 Concepts of differentiation and its physical interpretation
    - ¾ Differentiation by first principle of  $x^n$ ,  $(ax + b)^n$ ,  $\sin x$ ,  $\cos x$ ,  $\tan x$ ,  $\sec x$ ,  $\operatorname{cosec} x$  and  $\cot x$ ,  $e^x$ ,  $a^x$ ,  $\log x$ . Differentiation of a function of a function and explicit and implicit functions
    - ¾ Differentiation of sum, product and quotient of different functions
    - ¾ Logarithmic differentiation. Successive differentiation excluding  $n^{\text{th}}$  order

- 2.3 Application of derivatives for (a) rate measure (b) errors (c) real root by Newton's method (d) equation of tangent and normal (c) finding the maxima and minima of a function (simple engineering problems)
3. Integral Calculus (16 hrs)
- 3.1 Integration as inverse operation of differentiation
- 3.2 Simple integration by substitution, by parts and by partial fractions
- 3.3 Evaluation of definite integrals (simple problems) by explaining the general properties of definite integrals
- 3.4 Applications of integration for
- $\frac{3}{4}$  Simple problem on evaluation of area under a curve where limits are prescribed
  - $\frac{3}{4}$  Calculation of volume of a solid formed by revolution of an area about axis (simple problems) where limits are prescribed
  - $\frac{3}{4}$  To calculate average and root mean square value of a function
  - $\frac{3}{4}$  Area by Trapezoidal Rule and Simpson's Rule
4. Differential Equations (8 hrs)
- Solution of first order and first degree differential equation by
- $\frac{3}{4}$  Variable separation
  - $\frac{3}{4}$  Homogeneous differential equation and reducible homogeneous differential equations
  - $\frac{3}{4}$  Linear differential equations and reducible linear differential equations

### RECOMMENDED BOOKS

1. Higher Engineering Mathematics by BS Grewal
2. Engineering Mathematics by BS Grewal
3. Engineering Mathematics vol. II by S Kohli and Others, IPH, Jalandhar
4. Engineering Mathematics by Ishan Publication
5. Applied Mathematics Vol. II by SS Sabharwal and Others; Eagle Parkashan, Jalandhar
6. Engineering Mathematics by IB Prasad
7. Applied Mathematics Vol. II by Dr RD Sharma
8. Advanced Engineering Mathematics by AB Mathur and VP Jagi; Khanna Publishers, Delhi
9. Higher Engineering Mathematics by BS Grewal; Khanna Publishers, Delhi
10. Engineering Mathematics by C Dass Chawla; Asian Publishers, New Delhi

## 2.3 APPLIED CHEMISTRY – II

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### RATIONALE

The role of Chemistry and chemical products in every branch of engineering is expanding greatly. Now a day's various products of chemical industries are playing important role in the field of engineering with increasing number of such products each successive years. The strength of materials, the chemical composition of substances, their behavior when subjected to different treatment and environment, and the laws of heat and dynamic energy have entered in almost every activity of modern life. Chemistry is considered as one of the core subjects for diploma students in engineering and technology for developing in them scientific temper appreciation of chemical properties of materials, which they have to handle in their professional career. Effort should be made to teach this subject through demonstration and with the active involvement of students.

### DETAILED CONTENTS

#### 1. Metallurgy (10 hrs)

1.1 A brief introduction of the terms: Metallurgy (types), mineral, ore, gangue or matrix, flux, slag, concentration (methods of concentrating the ores), roasting calcination and refining as applied in relation to various metallurgical operations.

1.2 Metallurgy of (i) Aluminium (ii) Iron (iii) copper with their physical and chemical Properties.

1.3 Definition of an alloy, purposes of alloying, composition, properties and uses of alloys- brass, bronze, monel metal, magnalium, duralumin.

#### 2. Fuels (10 hrs)

2.1 Definition of a 'Fuel', characteristics of a good fuel and classification of fuels with suitable examples

2.2 Definition of Calorific value of a fuel and determination of calorific value of a liquid fuel with the help of Bomb calorimeter. Simple numerical problems based upon Bomb-calorimeter method of finding the Calorific values

2.3 Brief description of 'Proximate' and 'Ultimate' analysis of a fuel.

Importance of conducting the proximate and ultimate analysis of a fuel

2.4 Qualities of a good fuel and merits of gaseous fuels over those of other varieties of fuels

2.5 Manufacture, composition, properties and uses of (i) Water gas (ii) Oil gas (iii) Biogas (iv) LPG (V) CNG

**3 Corrosion (3 hrs)**

3.1 Meaning of the term 'corrosion' and its definition

3.2 Theories of corrosion i.e. (i) direct chemical action theory and (ii) electro chemical theory

3.3 Prevention of corrosion by

1. (a) Alloying

(b) Providing metallic coatings

2. Cathodic protections: (a) Sacrificial

(b) Impressed voltage method

**4 Lubricants (4 hrs)**

4.1 Definition of (i) lubricant (ii) lubrication

4.2 Classification of lubricants

4.3 Principles of lubrication

(i) fluid film lubrication

(ii) boundary lubrication

(iii) extreme pressure lubrication

4.4 Characteristics of a lubricant such as viscosity, viscosity index, volatility oiliness, acidity, emulsification, flash point and fire point and pour point.

**5. Classification and Nomenclature of Organic Compounds (7 hrs)**

5.1 Homologous series

5.2 IUPAC Nomenclature of Hydrocarbons ,

Alcohols, Aldehydes and Ketones & Carboxylic acids

5.3 Hydrocarbons (Alkanes, Alkenes and Alkynes)-general preparation, Chemical properties and uses.

5.4 Alcohols (Diols and Triols not included)-general preparation, Chemical properties and uses.

5.5 Aldehydes and Ketones preparation properties and uses.

5.6 Monocarboxylic acids-general preparation, chemical properties and uses

**6 Rubber and Polymers (2 hrs)**

6.1 Definition of Rubber and Polymers

6.2 Types of Rubber

6.3 Classification of Polymers

6.4 Composition and uses of Polythene, PVC, Teflon, Bakelite.



**LIST OF PRACTICALS**

1. Gravimetric analysis and study of apparatus used there in
2. To determine the percentage composition of a mixture consisting of a volatile and a non-volatile substances
3. Determine the viscosity of a given oil with the help of “Redwood viscometer”
4. Estimate the amount of ash in the given sample of coal
5. Determination of copper in the given brass solution, or sample of blue vitriol volumetrically
6. Electroplate the given strip of Cu with Ni
7. Detection of organic compounds (Aldehydes, Ketones, Carboxylic acid, and Amines)

**RECOMMENDED BOOKS**

1. “A Text Book of Applied Chemistry-I” by SS Kumar; Tata McGraw Hill, Delhi
2. Chemistry in Engineering by J.C. Kuriacose and J. Rajaram; Tata McGraw-Hill Publishing Company Limited, New Delhi
3. Engineering Chemistry by Dr. S. Rabindra and Prof. B.K. Mishra ; Kumar and Kumar Publishers (P) Ltd. Bangalore-40

**Other additional books for reading**

1. Engineering Chemistry by Jain PC and Jain M
2. Chemistry of Engineering by Aggarwal CV
3. Chemistry for Environmental Engineers by Swayer and McCarty, McGraw Hill, Delhi
4. Progressive Applied Chemistry –I and II by Dr. G.H. Hugar; Eagle Prakashan, Jalandhar

## 2.5 BASICS OF ELECTRICAL AND ELECTRONICS ENGINEERING

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### RATIONALE

The objective of the course is to impart basic knowledge and skills regarding electrical engineering, which diploma holders will come across in their professional life

### DETAILED CONTENTS

1. Application and Advantage of Electricity (4 hrs)  
Difference between AC and DC, various applications of electricity, advantages of electrical energy over other types of energy
2. Basic Quantities of Electricity (4 hrs)  
Definition of voltages, current, power and energy with their units, name of instruments used for measuring above quantities, connection of these instruments in an electric circuit
3. Electromagnetic Induction (4 hrs)  
Production of e.m.f., idea of a transformer and its working principle
4. Distribution System (8 hrs)  
Difference between high and low voltage distribution system, identification of three-phase wire, neutral wires and earth wire in a low voltage distribution system. Identification of voltages between phases and between one phase and neutral. Difference between three-phase and single-phase supply
5. Domestic Installation (7 hrs)  
Distinction between light and fan circuits and single phase power circuit, sub-circuits, various accessories and parts of electrical installation.  
Identification of wiring systems. Common safety measures and earthing
6. Electric Motor (9 hrs)

Definition and various applications of single-phase and three-phase motors.

Connection and starting of three-phase induction motors by star-delta starter. Changing direction of rotation of a given 3 phase induction motor

7. Electrical Safety (5 hrs)

Electrical shock and precautions against shock, treatment of electric shock, concept of fuses and their classification, selection and application, concept of earthing and various types of earthing, applications of MCBs and ELCBs

8. Basic Electronics (7 hrs)

Basic idea of semiconductors – P and N type; diodes, zener diodes and their applications, transistor – PNP and NPN, their characteristics and uses, characteristics and application of a thyristor, characteristics and applications of servo motors.

#### **LIST OF PRACTICAL**

1. Connection of a three-phase motor and starter with fuses and reversing of direction of rotation
2. Connection of a single-phase induction motor with supply and reversing of its direction of rotation
3. Charging of a lead – acid battery
4. Troubleshooting in domestic wiring system
5. Connection and reading of an electric energy meter
6. Study of a distribution board for domestic installation
7. Use of ammeter, voltmeter, wattmeter, energy meter and multi-meter
8. Ohm's Law verification
9. Verification of law of resistance in series
10. Verification of law of resistance in parallel
11. Study of different types of fuses
12. Study of earthing practices

**RECOMMENDED BOOKS**

1. Basic Electrical Engineering by PS Dhongal; Tata McGraw Hill Publishers, New Delhi
2. A Text Book of Electrical Technology, Vol. I and II by BL Thareja; S Chand and Co., New Delhi
3. Basic Electricity by BR Sharma; Satya Prakashan, New Delhi
4. Basic Electrical Engineering by JB Gupta, S Kataria and Sons, Delhi
5. Experiments in Basic Electrical Engineering by SK Bhattacharya and KM Rastogi, New Age International Publishers Ltd., New Delhi
6. Basic Electronics by VK Mehta; S Chand and Co., New Delhi
7. Electrical Machines by SK Bhattacharya; Tata McGraw Hill, New Delhi

## 2.6 GEOLOGY

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### RATIONALE

This is an essential subject for the students of diploma programme in Ceramic Engineering. Knowledge about geology combined with other subjects helps the students to know about physical, chemical and thermal properties of raw materials, additives and finished products which help them further to select appropriate materials and process for producing finished goods.

### DETAILED CONTENTS

1. Introduction, the earth as a planet, important parts of earth, theories of origin of earth, age of earth, internal structure of earth (6 hrs)
2. Work of Atmosphere, weathering of rocks, work of wind erosion, transport of materials, deposition, geological work of rivers, erosion, transport and deposition, geological work of sea, wave erosion and deposition, store-line problems, geological work of glaciers, formation of glaciers, types of glaciers, (12 hrs)
3. Structural features of rocks, faults and faulting terminology, importance of faults. causes of faulting joints, types and causes of development of joints in different rocks (10 hrs)
4. Study of rocks Igneous rocks, formation, composition, structures, texture and forms of igneous rocks, classification and descriptive study of important igneous rocks, sedimentary rocks, formation, compositions, structures, texture of sedimentary rocks, classification and descriptive study of important sedimentary rocks, metamorphic rocks, metamorphism, factors, types and effect, metamorphic zone's. Metamorphic rocks, formation, structures and texture, classification and descriptive study of important metamorphic rocks (36 hrs)

### LIST OF PRACTICALS

1. Physical properties of minerals: Colour, lusture, streak, hardness, cleavage, fracture, tenacity, structure, specific gravity, miscellaneous
2. Optical properties: light, ordinary light, polarized light, double refraction, refractive index, optical axis, positive and negative minerals by polarizing microscope

3. Study of crystal system: Isometric system, tetragonal system, hexagonal system, orthorombic system, monoclinic, triclinic system
4. Identification of minerals: Feldspar group, pyroxene group, amphibole group, mica group, oxide minerals, carbonate minerals
5. Identification of rocks: composition, texture of igneous rocks, structure of igneous rocks, forms, classification
6. Sedimentary rocks: composition, texture of sedimentary rocks, structure of sedimentary rocks, forms, classification
7. Metamorphic rocks: composition, texture of metamorphic rocks, structure of metamorphic rocks, forms, classification
8. Determination of specific gravity of minerals by Walker's Steel Yard Balance
9. Determination of Hardness of minerals

#### **RECOMMENDED BOOKS**

1. Earth Science (with CD ROM) by Edward J Tarbuck; Amazen Publication
2. Introduction to Environmental Geology (second edition) by Edward A Keller, Amazon Publication
3. Rock Formation and Universal Geological Structure: Exploring the Earth surface by John Erickson; Powell Publication

## 2.7 INTRODUCTION TO CERAMIC ENGINEERING

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### RATIONALE

It is an introductory subject to be given to students opting for ceramic engineering. It will expose to the students various areas to be covered in this course and various field jobs where they can join later on. The course will also impart to the students elementary knowledge regarding units and conversions. This knowledge is essentially required for supervisors. The students will also be exposed to various categories of ceramics

### DETAILED CONTENTS

1. What is Ceramic Engineering? Brief history of Ceramic Engineering (4 hrs)
2. Scope of Ceramic Engineering, opportunities for Ceramic Engineering diploma holders (4 hrs)
3. System of units and units conversions involving process variables like pressure, temperature, viscosity, density, specific gravity, thermal conductivity (8 hrs)
4. Composition of mixtures and solutions: mass fractions, mole fractions, molarity, molality and normality (6 hrs)
5. Introduction to Ceramics: Refractories, Whitewares, Glass and Cement, definitions and classifications for each (26 hrs)

### RECOMMENDED BOOKS

1. Introduction to Ceramics, second edition by WD Kingery, et.al. Amazon Publications
2. Introduction to Ceramics by Graham Flight, Peter Lane, Amazon Publication
3. A Concise Introduction to Ceramics by George C Phillips, Amazon Publication
4. Ceramics, Mastering the Craft by Richard Zakin, American Ceramic Society Publication, 1990

## 2.8 GENERAL WORKSHOP PRACTICE – I & II

### RATIONAL

Manual abilities to handle engineering materials with hand tools need to be developed in the students. They will be using different types of tools/equipment in different shops for fabrication purposes. Besides developing the necessary skills, the students will appreciate the importance of quality and safety measures.

### DETAILED CONTENTS

- Note:**
1. The students are supposed to come in proper workshop dress prescribed by the institute. Wearing shoes in the workshop(s) is compulsory. Importance of safety and cleanliness, safety measures and upkeep of tools, equipment and environment in each of the following shops should be explained and practiced. The students should prepare sketches of various tools/jobs in their practical Notebook.
  2. The shops to be offered in I and II semester may be decided at polytechnic level
  3. The students should be taken to various shops (not included in the curriculum) in the polytechnic in batches and should be given knowledge of the various machines/equipment. Such as machine shop, foundry shop, sheet metal shop, etc.
  4. Students of Diploma in Chemical Engineering will undergo Shops 1 to 6 only

Following seven shops are being proposed:

1. **Carpentry shop**
2. **Fitting and plumbing shop**
3. **Welding shop**
4. **Paint shop**
5. **Forging and sheet metal shop**
6. **Electric shop**
7. **Electronics Shop**

#### 1. **Carpentry Shop**

- 1.1 Introduction to various types of wood, carpentry tools - their identification with sketches. Different types of wood joints.
- 1.2 Simple operations viz. hand sawing, marking, planning
- 1.3 Introduction and sharpening of wood working tools and practice of proper adjustment of tools



- 1.4 Demonstration and use of wood working machines i.e. band saw, circular saw, rip saw, bow saw and trammels. Universal wood working machine and wood turning lathe
- 1.5 Making of various joints (Also draw the sketches of various wooden joints in the Practical Note Book)
  - a) Cross lap joint
  - b) T-lap joint
  - c) Corner lap joint
  - d) Mortise and tenon joint
  - e) Dovetail joint
  - f) Prepare a file handle or any utility items by wood turning lathe

## **2. Fitting and Plumbing Shop**

- 2.1. Introduction to fitting shop, common materials used in fitting shop, description and demonstration of various types of work-holding devices and surface plate, V-block
- 2.2 Demonstration and use of simple operation of hack-sawing, demonstration of various types of blades and their uses
- 2.3 Demonstrate and use of all important fitting shop tools with the help of neat sketches (files, punch, hammer, scraper, taps and dies etc.)
- 2.4 Introduction of chipping, demonstration on chipping and its applications.  
Demonstration and function of chipping tools.
- 2.5 Description, demonstration and practice of simple operation of hack saw, straight and angular cutting.
- 2.6 Demonstrations, description and use of various types of blades - their uses and method of fitting the blade.
- 2.7 Introduction and use of measuring tools used in fitting shop like: Try square, Steel rule, Measuring Tape, Outside micrometer, Vernier Caliper and Vernier Height Gauge
- 2.8 Description, demonstration and practice of thread cutting using taps and dies

- 2.9 Plumbing: Descriptions and drawing of various plumbing shop tools, Safety precautions. Introduction and demonstration of pipe dies, Pipe holding devices, Demonstration and practice of Pipe Fittings such as Sockets, Elbow, Tee, Reducer, Nipple, Union coupling, plug, Bend, Float valves and Taps

Job: Cutting and filing practice on a square of 45 X 45 mm<sup>2</sup> from MS flat

Job: Angular cutting practice of 45° (on the above job)

Job: Preparation of stud (to cut external threads) with the help of dies (mm or BSW)

Job: Drilling, counter drilling and internal thread cutting with Taps

Job: H-Fitting in Mild steel (ms) square

Job: Pipe cutting practice and thread cutting on GI Pipe with pipe dies

### 3. Welding Shop

- 3.1 Introduction to welding, type of welding, common materials that can be welded, introduction to gas welding equipment, types of flame, adjustment of flame, applications of gas welding. Welding tools and safety precautions

- 3.2 Introduction to electric arc welding (AC and DC), practice in setting current and voltage for striking proper arc, precautions while using electric arc welding. Applications of arc welding. Introduction to polarity and their use

- 3.3 Introduction to brazing process, filler material and fluxes; applications of brazing. Use of solder. Introduction of soldering materials

- 3.4 Demonstrate and use of the different tools used in the welding shop with sketches. Hand shield, helmet, clipping hammer, gloves, welding lead, connectors, apron, goggles etc.

- 3.5 Demonstration of welding defects and Various types of joints and end preparation

Job: Preparation of cap joint by arc welding

Job: Preparation of Tee joint by arc welding

Job: Preparation of single V or double V butt joint by using Electric arc welding

Job: Brazing Practice. Use of Speltor (on MS sheet pieces) Job: Gas welding practice on worn-out and broken parts

#### **4. Paint Shop**

Introduction of painting shop and necessity. Different types of paints. Introduction of powder coating plant and their uses.

Job: Preparation of surface before painting such as cleaning, sanding, putty, procedure and application of primer coat, and painting steel item.

Job: Painting practice by brush on MS sheet

Job: Practice of dip painting

Job: Practice of lettering: Name plates / Sign board

Job: Polishing and painting on wooden and metallic surfaces

Job: Practical demonstration of powder coating

#### **5. Forging and sheet metal shop**

Introduction to forging, forging tools, tongs, blowers/pressure blowers, hammers, chisels, punch, anvil, swag-block etc. Forging operations.

5.1 Forge a L hook or Ring from MS rod 6 mm  $\phi$

5.2 Forge a chisel and give an idea of hardening and tempering

5.3 Lap joint with forge welding

5.4 High Strength Steel (HSS) tools – forging of Lathe shaper tools like side-tools and V-shape tools

5.5 Making sheet metal joints

5.6 Making sheet metal tray or a funnel or a computer chassis

5.7 Preparation of sheet metal jobs involving rolling, shearing, creasing, bending and cornering

5.8 Prepare a lap riveting joint of sheet metal pieces

#### **6. Electric Shop**

6.1 Demonstration of tools commonly used in Electric Shop

6.2 Safety precautions , electric shock treatment

6.3 Demonstration of Common Electric material like: wires, fuses, ceiling roses, battens, cleats and allied items

#### 6.4 Demonstration of Voltmeter, Ammeter, Multimeter and Energy meter

Job: Wiring practice in batten wiring, plastic casing-capping and conduit

Job: Control of one lamp by one switch Job: Control of one lamp by two switches Job: Control of one bell by one switch Job: Assemble a Tube light

Job: Dismantle, study, find out fault, repair the fault, assemble and test domestic appliances like electric iron, electric mixer, ceiling and table fan, tube-light, water heater (geyser) and desert cooler

Job: Laying out of complete wiring of a house (Single-phase and Three- phase)

### 7. Electronics Shop

7.1 Identification, familiarization, demonstration and use of the following electronic instruments:

- a) Multi-meter digital
- b) Single beam simple CRO , function of every knob on the front panel
- c) Power supply , fixed voltage and variable voltage, single output as well as dual output.

7.2 Identification , familiarization and uses of commonly used tools; active and passive components; colour code and types of resistor and potentiometers

7.3 Cut, strip, join and insulate two lengths of wires/cables (repeat with different types of cables/ wires)

7.4 Demonstrate and practice the skill to remove components/wires by unsoldering

7.5 Cut, bend, tin component, leads, inserts. Solder components e.g. resistor, capacitor, diodes, transistors on a PCB

7.6 Wiring of a small circuit on a PCB/tag strip involving laying, sleeving and use of identifier tags

7.7 Demonstrate the joining (or connecting) methods/mounting and dismantling method, as well as uses of the items mentioned below:

- a) Various types of plugs, sockets, connectors suitable for general-purpose audio video use. Some of such connectors e.g. 2 and 3 pin mains plug and sockets, Banana plugs, sockets and

similar male and female connectors and terminal strips.

- b) Various types of switches such as: normal/miniature toggle, slide, push button piano key, rotary, SPST, SPDT, DPST, DPDT, band selector, multi-way Master Mains Switch.

7.8 Exposure to modern soldering and de-soldering processes (Field visits)

7.9 De-solder pump, remove and clean all the components and wires from a given equipment, a PCB or a tag strip.